

## Additional Voluntary Contribution (AVC) Form

### 1. Personal Information (You must complete this section)

Member name:	Member account number:
Telephone:	Email:
Address:	
Employer:	

### 2. Making AVCs (Complete this section only if you wish to make AVCs or change the level of your AVCs)

Additional voluntary contributions (AVCs) can be made via lump-sum deposit and/or (if your employer allows) payroll deduction. If you wish to make AVCs (or change the level of AVCs you currently make via payroll deduction), please check the appropriate box(es) below and enter the amount of your contribution(s).

**My employer continues to pay pension in excess of the CI\$6,000 cap**

**I wish to make AVCs through payroll deductions**

I hereby authorize my employer to deduct \$\_\_\_\_\_ CI US from my pay each month to be deposited in my existing member account as an AVC. Contributions will be deducted from my pay-cheque, usually starting with the next full pay period.  
(Contributions remitted in CI dollars will be converted to US dollars prior to investing.)

**I wish to make a lump-sum AVC.**

I wish to make a lump-sum AVC in the amount of \$\_\_\_\_\_ CI US. This contribution will be deposited in my existing member account as an AVC. A cheque for the full amount of my lump-sum contribution is enclosed with this form.  
(Contributions remitted in CI dollars will be converted to US dollars prior to investing.)

### 3. Allocating AVCs (Complete this section to tell us how you want your AVCs invested)

AVCs can be invested in any (or all) of the five investment portfolios offered by Silver Thatch Pensions. I hereby request that all of my AVCs be allocated among those five portfolios as follows:

Portfolio name	Percent of contribution
Aggressive	_____ %
Growth	_____ %
Balanced	_____ %
Conservative	_____ %
Income (subject to pre-approval)	_____ %
<b>Total (must add up to 100%)</b>	_____ %

Percentages must be in whole numbers. If you do not provide investment instructions, your AVCs will be invested in the same portfolio(s) as your basic pension contributions.

### 4. Reallocating AVCs (Complete this section if you wish to change how your existing AVCs are invested)

Existing AVCs can be reallocated among any (or all) of the five investment portfolios offered by Silver Thatch Pensions. I hereby request that my existing AVCs be reallocated as follows:

Portfolio name	Percent of AVC account
Aggressive	_____ %
Growth	_____ %
Balanced	_____ %
Conservative	_____ %
Income (subject to pre-approval)	_____ %
<b>Total (must add up to 100%)</b>	_____ %

Percentages must be in whole numbers.

**If you have any questions about how to allocate your AVCs, refer to the Smart Investor Guide or contact Silver Thatch Pensions directly.**

### 5. Authorization (Please read and sign this section)

I hereby authorize Silver Thatch Pensions and its agents to use the information on this form to invest and administer my AVCs. I understand that:

- the investment instructions provided on this form will apply until such time as I complete, sign, and submit a new form;
- the investment instructions provided on this form will supersede instructions provided on any earlier form;
- my employer is under no obligation to make or match AVCs; and
- AVCs (or related investment earnings) cannot be withdrawn any earlier than permitted by law.

Signature:	Date:
------------	-------

### For Office Use Only

Signed by (Admin):	Original	Electronic	Signed by (Reviewing Admin):
Date:			Date:

If you wish to make AVCs via payroll deductions or change the level of AVCs you currently make through payroll deductions, submit this form to your employer. Otherwise, submit this form to Silver Thatch Pensions.